

Booking terms & Conditions

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Fee: £50 per person

How and where to book

Please book your place for the Conference 2018 on the website at: www.generationsworkingtogether.org

An automatic confirmation email will be sent confirming your booking request. Generations Working Together will then be in touch shortly afterwards with an invoice via email (should you require a hard copy please get in touch). Please note your invoice must be fully paid within 30 days or at least 10 days before the conference date (whichever comes first). If the invoice is not paid within the time given your space may be given away to another delegate. We are expecting a high demand for places at this year's conference so would encourage you to make payment as quickly as you can to confirm your place.

Cancellation terms

In the event of you or your organisation cancelling this confirmed booking, the following refunds will apply:

1. Up to one week before the event – full refund
2. Less than seven days' notice – no refund

Payment terms

Payment can be made by cheque or BACS and must be made **within 30 days of the invoice being issued.**

1. If paying by **Cheque**: please make your cheque payable to: "Generations Working Together". Cheques should be posted to:

Finance, Generations Working Together, Brunswick House, 51 Wilson Street, Glasgow, G1 1UZ. Please quote your name, the name of the organisation, if applicable, and the address.

2. If paying **by BACS*** please use the reference number from your invoice.

* If paying by BACS please send a remittance to the address below or email a copy to office@generationsworkingtogether.org

Further queries

Any queries regarding invoices for the Conference should be made directly to Sorina@generationsworkingtogether.org