Training provision, February 2016

Recording buildings and urban spaces
- identifying and interpreting the built environment
- producing measured drawings
- sketching
- producing a site description
- using the MySUP building-recording form (paper or online)

Research using historical material
- interpreting historical maps and aerial photographs
- interpreting historical photographs
- interpreting architectural drawings
- using printed and manuscript documents (paper and online)
- using archives and paper and online research resources

Maps and mapping
- intro to the history of mapmaking and use of maps
- using maps and GPS on site
- using GIS
- creating a community map
- creating an interactive map with Esri Story

Photography and filming
- introduction to composition and concepts
- introduction to settings using a variety of camera types
- film editing using Microsoft Moviemaker

Dealing with digital data
- creating and managing digital data
- creating a catalogue or index
- processing, storing and submitting digital images
• processing, storing and submitting sound and moving-image files
• submitting data to SUP using online building-recording form
• submitting data to SUP using MySUP (crowdsourcing)

**Oral-history recording**
• preparation, copyright and ethics
• audio recording
• audio-visual recording
• editing and transcribing

**Promoting your project**
• presenting your project in person
• creating and maintaining Facebook and Twitter accounts
• creating and maintaining a blog using Wordpress
• creating and maintaining an e-newsletter
• creating and maintaining a website
• working with the media

**Working with different groups**
• engaging young people in your heritage project
• intergenerational working

**Young people’s programme**
• teacher CPD and school outdoor learning
  o including: photography/filmmaking; resources and research; exhibition creation, Our Town; etc
• school programme/ workshops
  o tailored to thematic topics; cross-curricular and outdoor learning; follows Outdoor Journeys
• Youth Forum
  o project/event management; archival investigation and resources training; CV and employability training; heritage education training
• youth groups
  o employability skills training; research and investigative skills; creative arts