

Training course booking terms and conditions

Fee: £40 per person

(As of 1st April 2016 CPD accreditation is being applied for and will hopefully be given for this course).

How and where to book

Please book a place for your preferred training course on the website at:

www.generationsworkingtogether.org

An automatic confirmation email will be sent confirming your booking request. Generations Working Together will then shortly afterwards confirm your booking. Invoices will be sent via email (should you require a hard copy please get in touch), and must be fully paid within 30 days or at least 7 days before the course date (whichever comes first).

Cancellation terms

In the event of you or your organisation cancelling this confirmed booking, the following refunds will apply:

1. Up to one week before the event – full refund
2. Less than 7 days' notice – no refund

Payment terms

Payment can be made by cheques or BACS and must be made within 30 days of the invoice being issued.

1. Please make cheques payable to: **Generations Working Together**
2. If paying by BACS* please use **the invoice number as a reference**.

* If paying by BACS please send a remittance to the address below or email a copy to office@generationsworkingtogether.org

Please post cheques to: Finance, Generations Working Together, Brunswick House, 51 Wilson Street, Glasgow, G1 1UZ. Please quote your name, address and date of training course with your payment.

Further queries

Any queries regarding the actual training course should be made directly to:

alison@generationsworkingtogether.org